



**TEWKESBURY CHURCH OF ENGLAND PRIMARY SCHOOL**

**Headteacher:** Mr Tim Blakey

Chance Street, Tewkesbury, Gloucestershire, GL20 5RQ

**Tel:** 01684 292309

December 2021

Job Description – Year 5 Fixed Term

POST: Class Teacher

PAY RANGE: Main Scale Teacher

Job Purpose

- To carry out the professional duties of a teacher as set out in the STPCD
- Meet the expectations as set out in the Teachers' Standards

Reporting to: Headteacher/KS2 Phase Lead

Duties and Responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of all pupils, working with the SENDCo where necessary
- Know how and when to differentiate work to allow all pupils to learn effectively
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Outcomes and achievements

- Be accountable for pupils' attainment, progress and outcomes
- Use the school's tracking system to analyse and interrogate children's progress
- Formally report on children's development, progress and attainment
- Attend pupil progress meetings to discuss the progress and attainment of the children in the assigned class

### Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

### Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

### Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues

### Communication

- Communicate effectively with pupils, parents and carers

### Working with colleagues and other relevant professionals

- Deploy support staff effectively
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Attend weekly staff meetings
- Undertake an equal share of playground duties and rota duties for school activities
- Make a positive contribution to the wider life and ethos of the school

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post holder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.