



Tewkesbury C. Of E. Primary School

Admissions Policy September 2018 - August 2019

Approved by:	FGB	Date: March 2018
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Last reviewed on:	September 2018 by Headteacher
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Next review due by:	March 2019
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Vision statement

Tewkesbury Church of England Primary School is an inclusive Christian school where we strengthen our relationship with God and each other.

Every child is valued, challenged and nurtured to aspire to reach their full potential as a responsible member of the local and global Community.

We are a school which develops each child's self-esteem and self-confidence by providing a variety of educational, creative and social opportunities and experiences which embrace their passion for learning in the world of technology and competition.

Key to our success is the contribution of staff, parents, governors and the community in assisting each child's journey.

Policy

This policy and criteria should be read in conjunction with the School/Academy Admissions Guidance Booklet issued by Gloucestershire County Council at www.gloucestershire.gov.uk/schooladmissions.

Parents are now encouraged to apply for a school place online at www.gloucestershire.gov.uk/schooladmissions.

If you would like to apply in writing you should contact the Admissions and Transfer Team, Shire Hall, Gloucester GL1 2TP and request the relevant forms.

Forms must be submitted by 14th January 2019

ADMISSIONS CRITERIA

The Standard Admission Number for Tewkesbury C of E. Primary is 60, and must not be exceeded (ref. Education Reform Act 1998).

In general, pupils will be admitted in the school year in which they reach their fifth birthday. This will be without reference to ability or aptitude, subject to the maximum number of places available.

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

Children in Care - Looked After Children. The highest priority for admission must be given to 'Looked After Children' or children who were previously looked after, but immediately after being looked after, became subject to an adoption, residence or special guardianship order. A Looked After Child is a child who is either in the care of a local authority or being provided with accommodation by the local authority in the exercise of their social services functions (definition Section 22(1) of the Children Act).

Children with a brother or sister living at the same permanent home, who will still be attending mainstream schooling at Tewkesbury C of E Primary and will continue to do so at the time of Reception admission. N.B. We follow the Local Authority definition of a sibling as "a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner as well a children brought together by a same-sex civil partnership. In every case, the child must be living in the same family unit at the same address." (Mainstream schooling does not include attendance at the school's attached Communication and Interaction Centre).

Children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's permanent home address (including flats) to the ordnance survey point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

Reference to permanent home means the permanent home at 16th January 2017. If demand exceeds admission places available, the school will keep a waiting list of the names of applicants ranked in order, based on the above criteria.

Waiting lists

If the school is oversubscribed, a waiting list will be held until the end of December, 2017. The waiting list will be prioritised according to the school's oversubscription criteria. (Para 3.19 of new code). Parents must contact the school after this date if

they wish to remain on the waiting list.

Fair Access Protocols

The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedence over any child on the waiting list. (Para 3.21 of new code).

Children with Special Educational Needs

Children who have a Statement of Special Educational Needs are placed in schools through the arrangements set out in the SEND Code of Practice (July 2014). Governing Bodies are required by Section 324 of the Education Act 1996 to admit a child with a Statement that names that particular school. Parents of a child with a Statement of SEN should contact their child's casework officer for any further information. A child with a Statement of Special Educational Needs or EHCP naming a school will be allocated a place even if that school is full.

In-Year Admissions

There is no longer a requirement for Local Authorities to co-ordinate in-year admissions. For in-year applications only, parents should apply directly to the school in the first instance.

Appeals

Parents/carers have a right to appeal against refusal by the Local Authority to admit their child to the school. Any parents/carers wishing to exercise this right must put their appeal, in writing, to the L.A.

Independent Appeals will then be arranged by the L.A. and conducted in accordance with the Code of Practice on Admissions Appeals. Further details of the appeals procedure are available by contacting the school.

Transport : School transport is not available.

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